

MINUTES OF A REGULAR MEETING OF THE  
CLEVELAND CONTRACTOR LICENSING BOARD

Thursday June 16, 2022

**Members present:** David Robinson, Joe Phillips, Julius Voss, James Hall, Lexie Horn, Cynthia Blockett, Shane Hays

**Ex-officio members present:** Billy Trotter, Katie Portner McClellan

Chair David Robinson called the meeting to order at 1:34.

Joe Phillips made a motion to amend the agenda to accept the resignation of Stephen Chudy. Lexie Horn seconded the motion and the vote was all in favor, with no opposition.

**Approval of the previous meeting minutes**

David Robinson asked for a motion to approve the minutes of the April 21, 2022 meeting. Joe Phillips made the motion and Lexie Horn seconded the motion. The vote in favor of the motion was unanimous.

David Robinson asked for a motion to approve the minutes of the May 19, 2022 meeting. Lexie Horn made the motion and it was seconded by Joe Phillips. The vote was all in favor of the motion.

**Old Business**

None

**New Business**

James Sinclair of Air South Cooling and Heating filed an application for a master mechanical license. Mr. Sinclair provided all of the required documentation with his application. Lexie Horn made a motion to approve the application and James Hall seconded the motion. The vote was "aye" with no opposition.

Billy Trotter gave an update on the new state law which will take effect July 1, 2022 and report more information in the July meeting.

**Discussion**

The Contractor Licensing Board discussed the replacement of the board member. The board recommended that the Building Official seek potential candidates willing to fill the unexpired term of Stephen Chudy.

Joe Phillips mentioned the non-licensed contractors and the board had a round table discussion on how to assist Community Development with enforcement.

As there was no further business, the meeting was adjourned.

Cleveland Contractor Licensing Board



David Robinson, Chair